



# Herndon and Associates

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### **H&A's Business Continuity Efforts**

Herndon & Associates (H&A) embarked on the journey of preparing and implementing a business continuity program in 2008. H&A understands "disaster" is not always the result of a catastrophic incident, such as a terrorist event, loss of key staff, or violence in the workplace. H&A started by identifying mission critical functions and assets, including people, and how the business would respond to interruptions of those processes or assets. H&A then took the next step to determine their maximum acceptable downtime before the business mission would be impacted. H&A has spent a significant amount of time mitigating identified hazards and documenting plans and procedures, including those performed by critical staff. H&A is proud to say that it currently has a Draft Business Continuity Plan that is the product of hard work and commitment by the staff.

### **Attention Michigan Adjusters!**

Form FM-64, "Request for Fire Loss Information," has been revised and renamed BFS-064. This form is now available online, click [here](#) to access the pdf. Please note that with this new revision, copies are no longer provided to the Michigan State Police (MSP) or the Bureau of Fire Services (BFS).

### **Michigan Arson Prevention Committee (MAPC) Gala for W-A-R**

The MAPC's fundraising gala supporting their arson initiative "Wayne Arson Reduction" (WAR) was held on December 17, 2009. The event was an overwhelming success. For more information, contact Patricia Parr-Armelagos at [patricia.parr-armelagos.a2ad@statefarm.com](mailto:patricia.parr-armelagos.a2ad@statefarm.com).

### **MAPC Website**

The MAPC acts as a coordinating body between state and local agencies and the insurance industry, marshaling all available facilities and services in a unified effort to reduce loss of life and property caused by arson. To learn more about them and get access to publications and other resources, visit their website at [www.miarsonprevention.org](http://www.miarsonprevention.org).